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## ROUTING AND RECORD SHEET

**INSTRUCTIONS:** Officer designations should be used in the "TO" column. Under each comment a line should be drawn across sheet and each comment numbered to correspond with the number in the "TO" column. Each officer should initial (check mark insufficient) before further routing. This Routing and Record Sheet should be returned to Registry.

FROM:				NO.	
C/W E				DATE	
TO	ROOM NO.	DATE		OFFICER'S INITIALS	COMMENTS
		REC'D	FWD'D		
1.				(C)	For advance info will be reproduced in FD memo. See FD Notice No. 210 WD
2.				R RW	
3.				YD	
4.				KA	
5.	Registry				
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					

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